



YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	VIVEKANANDHA COLLEGE OF ARTS AND SCIENCES FOR WOMEN(AUTONOMOUS))
• Name of the Head of the institution	Dr .P.BABY SHAKILA
• Designation	PRINCIPAL
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	9443316500
• Alternate phone No.	04288234242
• Mobile No. (Principal)	9865943665
• Registered e-mail ID (Principal)	vicasprincipal@gmail.com
• Address	ELAYAMPALAYAM
• City/Town	TIRUCHENGODE
• State/UT	TAMIL NADU
• Pin Code	637205
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	04/02/2011
• Type of Institution	Women
• Location	Rural

<ul style="list-style-type: none"> • Financial Status 	Self-financing																								
<ul style="list-style-type: none"> • Name of the IQAC Co-ordinator/Director 	Dr .M. PRASATH																								
<ul style="list-style-type: none"> • Phone No. 	04288234242																								
<ul style="list-style-type: none"> • Mobile No: 	8248650856																								
<ul style="list-style-type: none"> • IQAC e-mail ID 	iqac@vicas.org																								
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.vicas.org/aqar.php																								
4.Was the Academic Calendar prepared for that year?	Yes																								
<ul style="list-style-type: none"> • if yes, whether it is uploaded in the Institutional website Web link: 	https://www.vicas.org/calender/2022-2023.pdf																								
5.Accreditation Details																									
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Cycle</th> <th style="width: 15%;">Grade</th> <th style="width: 15%;">CGPA</th> <th style="width: 15%;">Year of Accreditation</th> <th style="width: 15%;">Validity from</th> <th style="width: 15%;">Validity to</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Cycle 1</td> <td style="text-align: center;">B</td> <td style="text-align: center;">2.53</td> <td style="text-align: center;">2009</td> <td style="text-align: center;">15/06/2009</td> <td style="text-align: center;">14/06/2014</td> </tr> <tr> <td style="text-align: center;">Cycle 2</td> <td style="text-align: center;">A</td> <td style="text-align: center;">3.01</td> <td style="text-align: center;">2015</td> <td style="text-align: center;">25/06/2015</td> <td style="text-align: center;">24/06/2020</td> </tr> <tr> <td style="text-align: center;">Cycle 3</td> <td style="text-align: center;">A+</td> <td style="text-align: center;">3.31</td> <td style="text-align: center;">2023</td> <td style="text-align: center;">11/04/2023</td> <td style="text-align: center;">11/04/2028</td> </tr> </tbody> </table>	Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to	Cycle 1	B	2.53	2009	15/06/2009	14/06/2014	Cycle 2	A	3.01	2015	25/06/2015	24/06/2020	Cycle 3	A+	3.31	2023	11/04/2023	11/04/2028	
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6.Date of Establishment of IQAC	11/06/2009																								
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?																									
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">Institution/ Department/Faculty/School</th> <th style="width: 20%;">Scheme</th> <th style="width: 20%;">Funding Agency</th> <th style="width: 20%;">Year of Award with Duration</th> <th style="width: 20%;">Amount</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">Vivekanandha College of Arts and Sciences for Women (Autonomous)</td> <td style="text-align: center;">FIST</td> <td style="text-align: center;">Department of Science & Technology (DST)</td> <td style="text-align: center;">19/12/2022</td> <td style="text-align: center;">57,00,000</td> </tr> </tbody> </table>	Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	Vivekanandha College of Arts and Sciences for Women (Autonomous)	FIST	Department of Science & Technology (DST)	19/12/2022	57,00,000															
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Vivekanandha College of Arts and Sciences for Women (Autonomous)	FIST	Department of Science & Technology (DST)	19/12/2022	57,00,000																					
8.Provide details regarding the composition of the IQAC:																									

<ul style="list-style-type: none"> Upload the latest notification regarding the composition of the IQAC by the HEI 	View File
9.No. of IQAC meetings held during the year	4
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Did IQAC receive funding from any funding agency to support its activities during the year?	Yes
<ul style="list-style-type: none"> If yes, mention the amount 	30000
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
NAAC 3rd Cycle Accreditation and Assessment -PTV	
ISO 9001:2015 - Certification	
Academic and Administration Audit	
Green Audit, Environment Audit, and Energy Audit- Conducted	
NIRF- Participation	
12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:	

Plan of Action	Achievements/Outcomes
NAAC 3rd Cycle Accreditation -PTV	The college has successfully completed its NAAC PTV and Secured 3.31.CGPA -A+ Grade
To upgrade the quality of ICT infrastructure within the college.	Wi-Fi bandwidth is increased from 100 mbps to 200 mbps and purchased 30 LCD Projectors for the class room teaching
Promoting of Research activities by providing seed money and research incentives	86 research papers are published in CARE Journals notified on UGC website & 72 books and Book Chapters are published.
To conduct more number of workshops/seminars on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year	52 workshops/seminars on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year
E-content Development	E-contents were developed by Faculty members and were Uploaded in LMS
Organizing Students Induction Programme for Freshers	The Students Induction Programme helped new students acclimatise with the new surroundings, develop bond with fellow students and teachers, sensitivity towards various issues of social relevance and imbibe human values.
13.Was the AQAR placed before the statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name of the statutory body	Date of meeting(s)
Governing Body	23/09/2023
14.Was the institutional data submitted to AISHE ?	Yes

- Year

Year	Date of Submission
2022-23	19/03/2024

15.Multidisciplinary / interdisciplinary

The implementation of the Choice Based Credit System (CBCS) at the institution reflects its commitment to offering students flexibility and choice in their academic pursuits. By allowing students to select subjects as electives from other disciplines, the institution promotes interdisciplinary learning and fosters a well-rounded education. Furthermore, the availability of value-added courses across disciplines provides students with opportunities to enhance their skill sets and broaden their knowledge base beyond their primary area of study. This approach not only enriches the learning experience but also equips students with diverse competencies that are valuable in today's dynamic job market. Given the diverse educational offerings within the Vivekanandha Educational Campus, which includes institutions in engineering and medicine, the institution is well-positioned to introduce multidisciplinary programs in its curriculum. These programs can leverage the expertise and resources across different disciplines to offer students comprehensive learning experiences that address real-world challenges and prepare them for success in their chosen fields. The departments provide interdisciplinary courses to cater to the needs of the students.

16.Academic bank of credits (ABC):

The institution's proactive approach towards enrolling itself in the National Academic Depository (NAD) demonstrates its commitment to enhancing transparency and efficiency in academic record management. By opening its account in the Digilocker system, the institution is embracing digital solutions to streamline documentation processes and ensure easy access to academic credentials for students and other stakeholders. With the implementation of the Choice Based Credit System (CBCS), the institution offers flexibility in academic programs, allowing students to pursue diverse learning pathways tailored to their interests and career goals. This flexibility aligns with the institution's mission to provide quality education that meets the needs of a rapidly changing global landscape. As the institution awaits directions from the parent university regarding credit transfer policies and ABC (Attendance, Behavior, and Course

Completion) guidelines, it remains committed to adhering to regulatory standards and best practices in academic governance. These policies will further enhance the institution's ability to facilitate seamless credit transfers and ensure the holistic development of its students.

17.Skill development:

The institution's commitment to providing holistic education goes beyond academic degrees, with a strong focus on equipping students with the necessary skill sets for enhanced livelihood opportunities. Skill development courses are meticulously designed, with their contents approved by the Board of Studies and Academic Council, ensuring alignment with industry requirements and emerging trends. As part of its ongoing efforts to enhance educational quality and relevance, the college is actively working towards implementing the National Education Policy (NEP) by directives from the parent university. This initiative will further strengthen the institution's ability to prepare students for employability and entrepreneurship, aligning with the NEP's emphasis on skill development, experiential learning, and multidisciplinary education. By integrating the principles of the NEP into its educational framework, the institution aims to empower students with the knowledge, skills, and mindset necessary to thrive in today's dynamic and competitive job market, fostering a culture of innovation, creativity, and lifelong learning. Every student is given the opportunity to complete a skill course based on her interest like Driving, Tailoring, Typewriting, DTP, etc.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The institution, situated in a rural setting, is committed to provide higher education opportunities to rural women students. To address any gaps in communicative skills, the institution conducts bridge courses at the outset of each academic year. These courses are designed to enhance students' communication abilities and ensure they are well-equipped for academic success. Recognizing the linguistic diversity of its student body, the institution adopts bilingual teaching practices as and when necessary. Moreover, the college offers courses in Hindi, Malayalam, and foreign languages, catering to the diverse linguistic backgrounds of its students. In line with its mission to promote Indian culture, heritage, tradition, and civilization, the institution organizes various cultural events and activities to appraise students about their rich cultural heritage. Students are encouraged to participate in online courses offered by authorized platforms such as NPTEL, SWAYAM,

Coursera, etc., based on their interests. A total of 524 students and 39 faculty members passed NPTEL courses in 2022-2023. With the adoption of the National Education Policy (NEP), the institution intends to further emphasize the importance of online courses across diverse platforms. Embracing an inclusive approach, the college maintains a zero-tolerance policy towards discrimination based on language, caste, or religion. It strives to create an environment where all students feel respected, valued, and supported in their academic pursuits.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Since the Academic Year 2018-2019, Vivekanandha College of Arts and Sciences for Women (Autonomous) has adopted Outcome-Based Education (OBE) to enhance the quality of education and ensure alignment with industry and societal needs. To ensure successful implementation of OBE, the college emphasizes comprehensive faculty training through Faculty Development Programs (FDPs) and Hands-on Training sessions. These programs, organized by the Internal Quality Assurance Cell (IQAC), to equip faculty members with a thorough understanding of OBE principles, including Bloom's Taxonomy and its associated knowledge levels. In this OBE framework, the college uses a structured approach with Program Outcomes (POs), Program Specific Outcomes (PSOs), and Course Outcomes (COs) to establish clear goals for education. This structure helps both students and educators to monitor progress and maintain a focus on key learning objectives. Additionally, the college implements a continuous improvement process, wherein attainment data is analyzed to pinpoint areas for enhancement in teaching, curriculum design, or student support services. This continuous feedback loop is instrumental in keeping the educational programs relevant and effective, thus ensuring that graduates meet the expected outcomes. An essential part of OBE implementation is the meticulous design of question papers, crafted according to the Revised Bloom's Taxonomy. This careful construction ensures that assessment instruments accurately evaluate student learning outcomes. The college also employs approved rubrics for attainment calculations, facilitating a standardized and objective approach to assessing student performance in accordance with OBE principles. Vivekanandha College's dedication to OBE reflects its commitment to delivering high-quality education tailored to industry needs while fostering personal development and societal contributions. This OBE-based approach empowers women with the skills and knowledge needed to excel in their chosen careers, promoting both professional success and positive community impact.

20.Distance education/online education:

The institution prides itself on offering a blended mode of teaching and learning, combining traditional methods with modern technology. With exclusive access to platforms like Zoom and G Suite, the institution conducts online classes, webinars, and conferences to facilitate remote learning. Faculty members are trained to proficiently navigate various online teaching platforms, ensuring a seamless transition to virtual classrooms. Each faculty member maintains their Google Classroom link, where they upload e-notes, materials, and worksheets for student access at any time. The institutional library provides access to numerous e-journals through an updated Autolib software system, as well as resources from DELNET, Infolibnet, and N-List, enabling remote access to journals and books. Moreover, the institution has an exclusive Learning Management System containing a vast collection of e-books and video lectures, enriching the online learning experience. A dedicated media center supports faculty in developing e-content, which is readily accessible to students via the institutional website. Furthermore, the institution serves as an approved learning study center for IGNOU, Tamil Nadu Open University, and other state universities. This allows the institution to offer diploma and postgraduate diploma programs across multiple disciplines, providing students with additional career opportunities and avenues for academic advancement.

Extended Profile

1.Programme

1.1 44

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1 5679

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2 1937

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3 **5249**

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic

3.1 **1204**

Number of courses in all programmes during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.2 **321**

Number of full-time teachers during the year:

Extended Profile	
1.Programme	
1.1 Number of programmes offered during the year:	44
File Description	Documents
Institutional Data in Prescribed Format	View File
2.Student	
2.1 Total number of students during the year:	5679
File Description	Documents
Institutional data in Prescribed format	View File
2.2 Number of outgoing / final year students during the year:	1937
File Description	Documents
Institutional Data in Prescribed Format	View File
2.3 Number of students who appeared for the examinations conducted by the institution during the year:	5249
File Description	Documents
Institutional Data in Prescribed Format	View File
3.Academic	
3.1 Number of courses in all programmes during the year:	1204
File Description	Documents
Institutional Data in Prescribed Format	View File

3.2	321
Number of full-time teachers during the year:	

File Description	Documents
Institutional Data in Prescribed Format	View File

3.3	321
Number of sanctioned posts for the year:	

4. Institution

4.1	1041
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	

4.2	160
Total number of Classrooms and Seminar halls	

4.3	1052
Total number of computers on campus for academic purposes	

4.4	872.42
Total expenditure, excluding salary, during the year (INR in Lakhs):	

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The College offers traditional programs in various fields including Life Sciences, Mathematical Sciences, Social Sciences, Commerce, Languages, and Management. All the Programmes offer Courses which are carefully planned based on local, national, regional and global needs. The College is located in Namakkal District which is renowned for its egg production, Poultry farming, Sugar mills, Paper mills, Tex Valley, Handlooms, Jaggery,

and related products. To cater to these local needs, Courses are offered in Nutrition & Dietetics, Textile and Fashion Design, Costume Design and Fashion, Commerce, Business Administration, and Computer Science Programmes.

Situated in the western region of Tamil Nadu, where there's a concentration of industries in textiles, agricultural products, leather, paper, ICT, pharmaceuticals, and food products, the College integrates relevant courses into its curriculum to meet industry demands of the region. Additionally, needs transcend geographical boundaries. To address global requirements, the programs include courses on Environmental Sustainability, Digital Marketing, e-Commerce, Machine Learning, Internet of Things, Climate Change, and Biodiversity, which is satisfy the national needs.

Courses, focusing on global demands, are incorporated into the programs of Environmental Science, Botany, Chemistry, Computer Science, Commerce, Management Studies, Applied Microbiology, Global Business Management, and Human Resource Management. The PSOs, Pos, and COs are well defined which reflects these needs.

File Description	Documents
Upload additional information, if any	View File
Link for additional information	https://vicas.org/AQAR22-23/CI/1.1.1/POPSO.pdf

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

29

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	View File

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

1100

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

93

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

44

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

Professional Ethics: The College views ethical practices in all

spheres, as a means to imbibe social, cultural and personal responsibilities. The Curriculum also subsumes professional ethics directly in electives and the core theory of many programmes, namely Nutrition, Dietetics, Commerce, Business Administration, and Psychology.

Gender Issues: Gender equity and sensitization are ensured through theory papers included in various programmes. The Department of Political Science offers a course on 'Women Empowerment' for all second-year undergraduate students. The Department of History also offers a course titled 'Women Empowerment' for all college students.

Human Values: The human values emphasized in the Constitution of India are inculcated through an inclusive and exclusive approach. The Human Rights course is a compulsory component of all PG programmes according to the UGC guidelines. This course includes teachings on the Right to Education, the National and State Human Rights Commission, fundamental duties, remedial measures and social values. In addition, Programmes of Social Sciences, Professional Studies, and Language Studies offer courses like Personality Development, Soft Skills and Social Welfare Economics.

Environment and Sustainability: To increase awareness among the young community and to ensure the development and utilization of resources judiciously, the college promotes courses like Environmental Ethics and Energy Conservation and Environmental Sciences.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	View File

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

21

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

4439

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

1668

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://vicas.org/Feedback.php
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following	A. Feedback collected, analysed and action taken made available on the website
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File Description	Documents
Provide URL for stakeholders' feedback report	https://vicas.org/Feedback.php
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

2132

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

903

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

Assessing Student Learning Levels:

To gauge the learning levels of students from diverse academic, and socio-economic backgrounds, with varying skills, abilities, learning styles, needs, and interests, as well as considering the medium of instruction, the institution employs a multi-faceted

approach. Initially, students undergo assessment during the Induction Programme, Bridge Course, and Continuous Internal Assessment (CIA), which includes tests, class assignments, practical exercises, compositions, and oral presentations, all according to the institution's policy.

Support for Advanced Learners:

The institution provides various avenues to support advanced learners;

1. Interaction opportunities with subject experts during Ph.D. Viva-Voce sessions to enhance their knowledge.
2. Access to additional library resources tailored for advanced learners.
3. Participation in open houses and Science Expos to showcase talents and foster encouragement.
4. Availability of short-term courses across departments to allow advanced learners to acquire supplementary skills.
5. Encouragement to enroll in online courses such as Alison Solo Learn, SWAYAM, NPTEL, etc.

Assistance for Slow Learners:

To assist students who require additional support;

1. Remedial classes are conducted to address learning gaps.
2. Regular progress monitoring through the Mentor-Mentee scheme.
3. Distribution of hand-outs and supplementary learning materials to aid weaker students.
4. Facilitation of peer learning through seminars, conferences, workshops, guest lectures, special remedial classes, slip tests, and supplementary homework.
5. Provision of tutorials from introductory online courses to reinforce learning experiences.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vicas.org/AQAR22-23/CII/2.2.1/POLICY.pdf

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
19/05/2023	5679	321

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Experiential Learning:

Theory courses are complemented by practical sessions, enabling students to grasp theoretical concepts more effectively. Illustrations and demonstrations extend learning beyond the classroom, fostering critical thinking and problem-solving skills. Utilizing working models, PowerPoint presentations, specimens, and charts enhances students' ability to interpret information. Industrial and field visits serve to bridge the gap between theoretical knowledge and practical application. Virtual laboratories offer immersive learning experiences, utilizing graphical representations of advanced equipment available in the Instrumentation Centre, alongside certificate courses.

Participative Learning:

Seminars, guest lectures, workshops, conferences, and alumni interactions provide diverse learning opportunities for students. Engagement in science exhibitions, popularization programs, surveys, inter-collegiate competitions, cultural events, and district/state, national, & international level sports cultivates entrepreneurial skills, a scientific mindset, creativity, collaborative abilities, and a sense of responsibility.

Problem-Solving Methodologies:

Project-based learning and internships enable students to hone their problem-solving abilities, preparing them for the demands of the industry and the job market. Group projects encourage knowledge sharing and enhance critical thinking skills, thereby expanding the scope of research and benefiting society as a whole.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://vicas.org/AQAR22-23/CII/2.3.1/AI.pdf

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

The college effectively integrates Information and Communication Technology (ICT) tools into its teaching and learning practices. Faculty members utilize ICT tools to elucidate concepts through visual examples. The campus is equipped with Wi-Fi, enabling seamless connectivity. Faculty undergo regular orientation programs to adeptly utilize ICT tools. A Learning Management System (LMS) is implemented, allowing students to access lecture materials and videos online. G Suite is procured exclusively for online classes and official communications. The faculty employs various ICT tools for innovative teaching, including:

Dedicated LMS facility

Google Classroom

YouTube

NPTEL - SWAYAM

PowerPoint Presentations

Recorded Video Lectures

DELNET

N-List

ShodhSindhu, ShodhGanga

These tools facilitate lucid teaching with visual aids, including coverage of contemporary topics online. Online tests are conducted using Google Forms, with prompt availability of score sheets post-examination. Students receive orientation on submitting assignments through LMS and Google Classroom tools.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://vicas.org/ICTTools.php
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

305

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

Each department within the college strategically plans activities for the upcoming year, presenting its proposed agenda to a committee comprising the Principal, Vice Principal, Controller of Examinations, and IQAC. A Bottom-Up approach is embraced, ensuring inclusivity in the planning of academic activities. Annually, during May, an academic calendar is meticulously prepared to outline schedules for both academic and extra-curricular events for the Odd and Even semesters. These calendars are disseminated to faculty and students, facilitating adherence to the outlined schedule. Additionally, they are uploaded onto the college website for accessibility. The Academic calendar includes the following details:

- Re-opening dates for UG & PG classes
- Inauguration of First-year UG & PG classes
- Scheduled day orders
- Syllabus completion deadlines
- Commencement of Continuous Internal Assessment Test-I & II, Model Exams.
- CIA marks submission deadlines
- Induction programs

- Cultural events
- Observance of Important National & International days
- Holidays and festivals
- Sports Day and Annual Day celebrations
- Commencement of Practical Examinations
- Fee payment deadlines
- Registration for End semester Examinations
- Hall ticket issuance dates
- Last working day of the semester
- Commencement of End-semester examinations
- Centralized paper valuation & Results declaration
- Supplementary exam registration deadlines

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

321

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	View File

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

142

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

1404

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

11

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

38

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	View File

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

The Examination cell of the college is efficiently automated with COXCO software, implemented in 2015, streamlining examination processes. The following procedures have been automated:

1. **Registration for Examinations:** Student details are stored in the database, facilitating the generation of registered students' reports. Information such as students' names, examination register numbers, year of study, semester, and subject details can be generated.
2. **Examination Schedule:** Schedules for Continuous Internal Assessments, Model Examinations, and End semester examinations are prepared and communicated via email to both students and faculty members.
3. **Issue of Hall Tickets:** Eligible students can download their hall tickets from the college website using their register numbers.
4. **Examination Marks Entry:** Internal and end-semester examination marks are entered into the database, providing a record for later use in results publication.
5. **Results Analysis:** End-semester marks for all students are generated and analyzed.
6. **Results Publication:** Results are generated and published on the college website, allowing students to view and download their results using their registration numbers.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://vicas.org/AQAR22-23/CII/2.5.3/2.5.3.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The institution maintains transparency and clarity by prominently stating and displaying the Programme Outcomes (POs) and Course Outcomes (COs) for all its programs on its website, ensuring accessibility to both faculty and students. POs delineate the knowledge, skills, and attitudes students should acquire upon program completion, while COs specify the learning objectives for each course. COs provide detailed insights into the course content and the competencies learners will gain upon successful completion.

Whenever curriculum revisions occur, course outcomes are revisited and updated through discussions with Board of Studies members. Subsequently, they are presented for approval in the Academic

Council and governing body meetings. This process ensures alignment with evolving educational standards and requirements.

Clear and transparent outcome statements foster learning accountability, ensuring students and teachers understand the expected educational outcomes. This information aids students in selecting courses aligned with their interests and aspirations, facilitating informed decision-making regarding their educational paths.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://vicas.org/AQAR22-23/CI/1.1.1/POPSO.pdf

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The method of measuring the attainment of Programme Outcomes (POs), Programme Specific Outcomes (PSOs), and Course Outcomes (COs), as well as the level of attainment, involves several steps and tools:

1. **Communication of Outcomes:** POs, PSOs, and COs are communicated to all stakeholders, ensuring clarity and understanding among faculty and students.
2. **Mapping and Correlation:** Faculty members map the POs, PSOs, and COs, indicating the level of correlation as Strong, Medium, or Low, to ensure alignment between learning objectives and outcomes.
3. **Testing Tools:** Various assessment tools are utilized to measure outcomes, including Continuous Internal Assessment Tests, End-semester examinations, quizzes, assignments, seminars, case studies, dissertations, project viva voce, group discussions, and practical examinations.
4. **Question Paper Design:** Internal and End-semester examination question papers are designed based on Bloom's taxonomy, encompassing knowledge levels such as Remembering, Understanding, Applying, Analyzing, Evaluating, and Creating, to assess different cognitive levels of learning.
5. **Programme Outcome Attainment:** The attainment of POs, PSOs, and COs is measured based on student performance in

examinations. Attainment of POs is calculated using Direct and Indirect methods, which involve assessing students' proficiency in acquiring the desired skills, knowledge, and attitudes throughout the program.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://vicas.org/AQAR22-23/CII/2.6.2/2.6.2LA.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

1914

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://vicas.org/AQAR22-23/CII/2.6.3/AR-2022-23.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<https://vicas.org/Survey.php>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

The Research Policy of the college, available on the institutional website and diligently implemented, is geared towards fostering a robust research culture among both faculty and students. Key

components of the policy include:

1. **Establishment of Research Cell:** Providing guidelines for the formation of the Research Cell, comprising the Research Advisory Committee (RAC) and Scholars and Student Research Forum (SSRF).
2. **Research Facilities:** Continuously upgrading research facilities with state-of-the-art infrastructure, equipment, and software through intra-mural grants (Vivekanandha Seed Money Scheme) and extramural research projects. The college offers financial support for research endeavors, including funding assistance, travel grants for national-level presentations, participation in overseas conferences, patent/copyright filings, and organizing seminars/workshops/conferences.
3. **SSRF Initiative:** Encouraging students to engage in society-oriented and solution-seeking research activities, leading to projects and participation in intercollegiate events, Seminars, Symposia, and Conferences.
4. **Implementation:** Mandating student research projects in every PG program and providing Wi-Fi enabled campus with access to e-resources through the library's internet. The college utilizes the parental University (Periyar University) research portal for transparent admission and evaluation of research scholars. Faculty members, scholars, and students are motivated to present their research findings in seminars, conferences, and symposia. Additionally, the Management Committee acknowledges faculty members who publish articles in UGC-recognized journals.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://vicas.org/Policy/Researchpolicy.pdf
Any additional information	View File

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year

(INR in lakhs)

3.75

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

1

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	View File

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

63.95

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	View File

3.2.2 - Number of teachers having research projects during the year	
4	
File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://vicas.org/ResearchProjects.php
List of research projects during the year	View File
3.2.3 - Number of teachers recognised as research guides	
18	
File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File
3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year	
8	
File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	https://vicas.org/AQAR22-23/CIII/3.2.4/Funding_agency.pdf
Any additional information	View File
3.3 - Innovation Ecosystem	
3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.	
The institution fosters an environment conducive to research and innovation through its Center for Research, providing	

opportunities for both staff members and students to translate their innovative ideas into tangible actions. For instance, the Department of Physics has successfully manufactured LED bulbs for commercial sale, while the Department of Chemistry has produced hand sanitizers distributed free of cost to adopted villages. Similarly, the Department of Textile and Fashion Design has created cloth bags as eco-friendly alternatives to plastic bags.

Innovations through EDC & IIC

The Entrepreneurial Development Cell (EDC) conducts various sessions and awareness programs on Entrepreneurship, offering hands-on training to students in diverse fields such as beautician courses, doll making, organic soap production, and jewelry making. These initiatives provide a platform for students to explore entrepreneurial endeavors and embark on the path to becoming successful entrepreneurs. The Institution Innovation Council conducts activities in self-driven MIC driven and IIC driven categories.

Innovations through Extension Activities:

The institution engages in community-oriented innovations through a range of activities. As part of the Unnat Bharat Abhiyan, five villages have been adopted, with a household survey conducted and data uploaded onto the portal. Additionally, the National Service Scheme (NSS) has adopted five more villages.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vicas.org/centres.php

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

52

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	View File

3.4 - Research Publications and Awards	
3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software	A. All of the above
File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File
3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year	
3.4.2.1 - Number of PhD students registered during the year	
4	
File Description	Documents
URL to the research page on HEI website	https://vicas.org/Research.php
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	View File
3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year	
86	

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

72

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vicas.org/AOAR22-23/CIII/3.4.4/3.4.4AI.pdf

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

220

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

9

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy	
3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)	
0.85	
File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	View File
Any additional information	View File
3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year	
1.10	
File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	View File
List of facilities and staff available for undertaking consultancy	View File
Any additional information	View File
3.6 - Extension Activities	
3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year	
<p>The main visualization of the institution is to bring awareness and prepare the student community for social commitment and social issues. As part of this initiative, the institution carried out several service-based courses entrenched in the institution's curriculum. Ten villages have been adopted by our college. The</p>	

students are proactively involved in this program with great societal obligation foremost to the upliftment of the villagers. The commitment by the students helped in their overall development and pushed them towards being socially responsible for society.

NSS unit has actively participated in numerous programs such as Jal Shakthi Abhiyan, ill effects of Open defecation, Abdul Kalams Day, National Unity Day, Flag Day, First Aid training program, Independence Day, Orientation Programme on Swatchh Bharat Event, Swatchh Bharathi Seva, NSS day celebration, Aids Day, Human Rights Day, Dengue Awareness, National Youth Day, Voters Day, Republic Day, Leprosy Day and Personal Hygiene awareness day. Extension activity on seed ball distribution was carried out in the villages.

To add crown to the extension activities, our institution has been recognized as a Green Institutional Mentor for water and sanitation management.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.vicas.org/AQAR22-23/CIIII/3.6.1/EX.pdf

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

11

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	View File
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

21

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

4887

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

347

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

61

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The institution, nestled within a vast campus spanning 10.07 acres, boasts state-of-the-art infrastructure and an array of facilities, including:

- 156 classrooms and 46 laboratories, all equipped with Wi-Fi connectivity.
- 80 classrooms featuring LCD projectors, while four classrooms are equipped with Interactive Boards. Additionally, 15 Wi-Fi access points were distributed throughout the campus.
- 04 Seminar Halls furnished with computers and LCD projectors
- An exclusive Learning Management System (LMS) facility for efficient academic management.
- 30 Science and 15 Computer laboratories outfitted with advanced equipment to support practical learning.
- A Language Laboratory housing 56 computer systems aimed at enhancing students' communication skills.
- Centralized Instrumentation Facility equipped with high-end instruments to support fundamental research across various fields.
- 1052 computers provided to students for honing their skill sets.
- Uninterrupted power supply ensured by generators with a total capacity of 250 KVA.
- A Museum featuring a diverse collection of zoological specimens for educational purposes.
- A Botanical Garden providing practical knowledge on the cultivation of medicinal and flowering plants.
- Additional amenities such as RO water plant, ATM, Bank, Cafeteria, Hostel, Departmental store, Xerox centers, and a beauty parlor, catering to the various needs of students and staff alike.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vicas.org/AQAR22-23/CIV/4.1.1/4.1.1_Additinoal.pdf

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

The institution has adequate facilities for the conduct of cultural and sports activities. Department-level cultural programs are arranged in the seminar halls which are equipped with audio-video facilities while the college-level programs are conducted in the state-of-the-art Vivekanandha A/C Auditorium with well-equipped ICT Tools. The college has a well-furnished gymnasium that ensures the physical fitness of students and staff. Yoga and Meditation are mandated activities for first-year students under the Student Induction Programme. The Centre for Yoga and Value Education helps students stay physically and mentally fit. The students are trained by Yoga experts from the Manavalakalai Mantrum Trust, Namakkal. The institution provides Mats and cushions for meditation. A total of 100 students can be accommodated at a time.

The college is committed to the physical and mental well-being of students and the Physical Education Department coordinates various sports activities of the institution. The institute excels in Sports and Games and represents Periyar University in All India Inter-University tournaments and South Zone Inter-University tournaments in Kabaddi, Foot-Ball, Volleyball, Yoga, and Power Lifting. The College has a spacious playground which includes various courts for sports and games provided with a floodlight facility.

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	https://vicas.org/fac_sports.php

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

160

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

164.81

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college library is fully automated, utilizing AUTOLIB V21, offering open access to all individuals. The library's Online Public Access Catalog (OPAC) can be accessed both within and outside the campus, providing comprehensive information on available resources such as books, question banks, CDs, journals, and other facilities. Additionally, the Digital Library grants access to major electronic resources, including N-List. To monitor library usage, a scanner documents users' entry at the library entrance.

The library boasts access to a wide range of e-resources, including e-journals and e-books covering various disciplines from both national and international sources. A vast collection of general books is available in the reference section. Furthermore, departmental libraries provide immediate reference materials and easy access at the departmental level.

Here are the details of the learning resources available at the main library:

- Books: 73,715
- E-Books: 935
- National Journals: 152
- International Journals: 57
- Magazines: 38
- Digital Databases: DELNET, N-LIST, SAGE
- ICT Resources: 1,407 CDs
- Theses: 3,696

- **Back Volumes: 3,545**

These resources contribute significantly to enriching the learning and research experiences of students, faculty, and researchers within the college community.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vicas.org/fac_library.php

**4.2.2 - Institution has access to the following:
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources**

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

13.13

File Description	Documents
Audited statements of accounts	View File
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

1672

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	View File

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The institution has an approved IT policy, prominently displayed on the Institutional website, which includes specific guidelines for the use of computational facilities. To ensure cyber security, firewalls are provided, and cyber security norms are strictly adhered to. Given its status as a women's institution, special attention is paid to preventing misuse of computational facilities.

To regulate access, user names and passwords are created for all users, with Wi-Fi facilities available throughout the campus. Internet connectivity is provided with a bandwidth of 100 Mbps, and intranet connectivity is extended to all campus buildings via a 32 KBps fiber optical cable.

For network security, the campus employs antivirus software 'K7' along with IP NAT, DMZ, port blocking, and content filtering features. Additionally, Hot-Spot (TACITINE) software is installed to manage user registration, IP assignment, login, time limits, and bandwidth allocation.

To bolster security measures, the entire institute is under 24-hour surveillance, facilitated by 84 CCTV cameras, ensuring the safety and security of the campus environment. These comprehensive measures reflect the institution's commitment to providing a secure and conducive IT environment for its users.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vicas.org/Policy.php

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
5679	1052

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus	A. 50 Mbps
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File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing	A. All four of the above
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File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vicas.org/mediacentre.php
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

1061.85

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The college has meticulously created an excellent academic environment, prioritizing the provision of state-of-the-art facilities. To ensure the upkeep of physical facilities, a dedicated maintenance department has been established, with well-defined procedures in place. Each department's Head is entrusted with the responsibility of maintaining facilities under their purview, while laboratory in-charges are appointed for individual laboratories.

Maintenance of physical facilities is accorded high priority, with the campus meticulously kept neat and tidy, earning the institution prestigious recognition such as the Swachhta Ranking. The library is overseen by the Librarian, supported by a library committee that handles all related requirements. Similarly, the Physical Director oversees the maintenance of sports facilities, ensuring they remain in optimal condition.

A separate mechanism is in place for the maintenance of computational facilities, while hostels are maintained by wardens with dedicated personnel deployed for this purpose. The college's fleet of 70 buses is maintained by the transport maintenance section. Periodic maintenance work related to essential facilities such as toilets, water supply, and power supply is diligently carried out by the campus maintenance and housekeeping sections, ensuring the smooth functioning of the institution's infrastructure.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vicas.org/AQAR22-23/CIV/4.4.2/CDMPolicy.pdf

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support	
5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year	
905	
File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File
5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year	
4405	
File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File
5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	A. All of the above
File Description	Documents
Link to Institutional website	https://www.vicas.org/AQAR22-23/CV/5.1.3/IL.pdf
Details of capability development and schemes	View File
Any additional information	View File
5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year	

3502

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

877

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of outgoing students progressing to higher education

518

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	View File

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

126

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

7

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The college possesses a dynamic Students Council, comprising student associations at the department level, with selected office bearers appointed annually by guidelines established by college authorities. The elected body comprises a President, Vice

President, Secretary, joint secretary, and representatives from each class. Additionally, student representatives are appointed for sports, cultural, and extension activities.

All student representatives undergo comprehensive training covering organizational culture, team-building, and leadership skills. These office bearers and class representatives are then entrusted with organizing various events and celebrations, including Viveka Fest, Inter-departmental sports competitions, Teachers' Day, Fresher's Day, and Inter-religious festivals such as Christmas, Ramzan, Diwali, and Pongal. Furthermore, events like International Yoga Day and Flash Mob performances are also organized.

The Students Council plays a pivotal role in facilitating students' access to essential government documents, such as Passports, Aadhaar cards, and Driving licenses, by organizing camps. Moreover, the council is actively involved in organizing awareness rallies on issues of national and social significance, as well as conducting free eye checkups and blood donation camps.

Office bearers of the Students Council hold significant positions within the college's administrative and academic bodies, contributing to the overall welfare and development of the student community. Student Council Meeting is conducted periodically.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vicas.org/AQAR22-23/CV/5.3.2/AIF22-23.pdf

5.3.3 - Number of sports and cultural events / competitions organised by the institution

51

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	View File

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

The college has a registered Alumnae Association, known as the VICAS Alumnae Association (VAA), which plays a crucial role in supporting and advancing students' development. This association has been instrumental in championing various noble causes within the college community. Notably, distinguished alumnae actively contribute to curriculum development by serving as representatives in the Board of Studies. During these meetings, they advocate for the integration of contemporary industry trends and demands into each course, ensuring students are well-prepared for the professional landscape.

Furthermore, alumnae who hold positions in Govt. sectors and various industrial sectors are frequently invited to address students, offering encouragement and motivation. They also provide valuable feedback on students' communication and interpersonal skills, aiding in their improvement and skill enhancement. Additionally, alumnae extend their support to the college's outreach activities.

Moreover, accomplished alumnae are often invited to serve as resource persons for seminars and conferences organized by the institution, further enriching the academic environment with their expertise and experiences.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://vicas.org/Center/cal_u.php

5.4.2 - Alumni's financial contribution during the year

D. 2 Lakhs - 5 Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

The institution's governance is structured and aligned with the vision and mission of the Institution. An enabling strategy is built into the structure to ensure the attainment of the institution's objectives and goals. The motto of the governance system is "To empower women by imparting Quality Education, Skill Development and Value Based Education and to make them self-reliant, competent and socially responsible." The governance of the institution is driven by well-defined policies on administration, admission, teaching-learning, evaluation systems, and research. The Governing Body is the essential decision-making body for which the Chairman and secretary of Angammal Educational Trust is the President. The other members of the council are the Executive Director, Chief Executive, Director- Academic Affairs, Principal, Vice Principal, and Nominees from UGC, Government and University representatives, and faculty members. The Governing Body meets twice a year to review the policies, strategies, achievements, budget, and plans. A transparent mechanism exists in all the activities and decision-making processes. The Academic Council meeting is held twice a year, which focuses on curriculum design and teaching-learning and evaluation process. The management encourages the faculty members to participate in decision-making and to offer constructive suggestions wherever needed.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://vicas.org/abt_vision.php

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

The college adopts a decentralized participatory governance approach, ensuring transparency and inclusivity in decision-making processes. While the Principal serves as the executive authority responsible for adhering to statutory regulations, various committees have been established to facilitate effective governance. These include the Admission Committee, Calendar Committee, Timetable Committee, CBCS Committee, Hostel Committee, Disciplinary Committee, Extra-curricular Activities Committee, Extension Committee, and Exam Committee, among others. Faculty members and Heads of Departments serve as members of these

committees, fostering a bottom-up decision-making process.

Furthermore, certain committees and cells, such as the Internal Quality Assurance Cell (IQAC), also include student and alumnae members, promoting broader representation and diverse perspectives. Deliberations and recommendations put forth by these committees are meticulously analyzed, and appropriate actions are initiated on time.

Recognizing the need for students to enhance their employability potential, a proactive approach was taken following requests from students through the Heads of Departments, Skill development center was started. This initiative reflects the institution's commitment to addressing the evolving needs and aspirations of its student community, further strengthening its decentralized participatory governance framework.

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	https://www.vicas.org/Strategic.php

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

The college is dedicated to charting its course to leave a significant impact on the educational landscape of India. Thorough planning is conducted by soliciting input from stakeholders and evaluating both national and international scenarios. Based on short-term and long-term objectives, the college has formulated a comprehensive perspective plan, which has been endorsed by the management. Guided by the overarching goal of empowering rural women, the management makes prudent decisions, emphasizing the urgency, necessity, and feasibility of initiatives.

As an Autonomous institution, the college offers 29 undergraduate programs and 17 postgraduate programs under the governance of the Governing Body, aiming to achieve optimal outcomes by designing meticulously crafted and comprehensive curricula with well-defined objectives. Consequently, the campus fosters a multidisciplinary

environment aligned with the National Educational Policy, promoting holistic development.

Inspired by governmental initiatives, the institute is steadfastly advancing to facilitate the holistic evolution of women, reflecting its commitment to contributing to societal progress and realizing its vision of educational excellence.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	https://www.vicas.org/Strategic.php
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

The leadership hierarchy of the college ensures comprehensive oversight and effective management of academic and administrative functions. The Chairman and Secretary, along with the Governing Body, oversee overall operations, propose new academic initiatives, foster networking opportunities, and suggest campus developmental activities.

The Executive Director plays a pivotal role in directing and evaluating academic plans, ensuring the optimization of the teaching-learning process, and strengthening research activities. Similarly, the Chief Executive coordinates infrastructural development and facilities to provide optimal support for educational endeavors.

Appointments of the Principal, Vice Principal, COE, Director-IQAC, Heads of Departments, and faculty members are made by the Governing Body. The Principal serves as the executive authority responsible for adhering to statutory regulations and chairs the Academic Council, overseeing all academic affairs.

All statutory bodies contribute suggestions for the effective implementation of the curriculum and address academic challenges. The Controller of Examinations ensures adherence to the academic calendar, conducts internal and external examinations, and declares results, maintaining academic integrity.

Faculty members play a proactive role in planning, scheduling, organizing, coordinating, and monitoring class-level management and hands-on training for students. Additionally, they engage in research activities to enhance their expertise and contribute to knowledge advancement. This collaborative approach ensures the holistic development and academic excellence of the institution.

File Description	Documents
Paste link to Organogram on the institution webpage	https://vicas.org/Organogram.php
Upload any additional information	View File
Paste link for additional Information	https://www.vicas.org/Strategic.php

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

The institution prioritizes the well-being of both teaching and non-teaching staff, offering various welfare measures to support them. Some of the effective welfare initiatives include:

- Offering incentives for outstanding performance in research, encouraging academic excellence.
- Granting special leave for staff members pursuing Ph.D. studies, ensuring they have dedicated time for completion.
- Providing advanced training opportunities for professional development, fostering continuous growth.

- Extending financial support for staff to attend academic programs, conferences, and workshops, enhancing their knowledge and skills.
- Offering comprehensive medical facilities to ensure the health and well-being of employees.
- Providing free transportation services, facilitating easy commute for staff members.
- Offering complimentary food and accommodation for staff, ensuring their basic needs are met.
- Extending fee concessions to the children of staff members, supporting their educational pursuits.
- Offering marriage leave along with a gift, acknowledging significant life events.
- Providing maternity leave benefits to support female staff during pregnancy and childbirth.
- Providing Bereavement leave for the death of the family member.

These welfare measures reflect the institution's commitment to creating a supportive and conducive work environment, promoting the holistic well-being of its staff members.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vicas.org/AQAR22-23/CVI/6.3.1/POLICYWELFARE.pdf

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

133

File Description	Documents
Upload any additional information	View File
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

17

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

262

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The college ensures the efficient utilization of both physical and financial resources through a transparent and well-established process. Allocation and expenditure are meticulously managed, with income and expenditures audited regularly by internal and external auditing committees. These committees conduct periodic financial and functional audits to ensure accountability and transparency.

Financial accounts related to the receipt and distributions of funds are scrutinized by the Office Superintendent and Principal. The college office maintains a dedicated account section to handle financial matters, with separate handling of fees from students, university funds, and grants from government and UGC.

A finance officer meticulously examines all receipts, vouchers, and utilization certificates before submission to the external auditor. Financial statements are prepared by the Office Superintendent and subjected to external audit annually.

Each department maintains separate bank accounts, overseen by the Principal, with departmental budgets proposed and approved by management based on need. Expenditure follows the institution's finance procedures, with income and expenditure statements thoroughly scrutinized before submission to management for approval.

This stringent financial management process ensures responsible stewardship of resources and adherence to financial regulations, ultimately contributing to the efficient operation and sustainability of the institution.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vicas.org/AOAR22-23/CVI/6.4.1/AI.pdf

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

As a self-financing institution, the primary source of revenue stems from the annual tuition fees collected from students. To support research endeavors, faculty members are encouraged to submit proposals to funding agencies, resulting in grants obtained from various sources such as UGC, ICSSR, TNSCST, DBT, etc. These grants are instrumental in facilitating specific outreach activities outlined in funded projects.

The college places significant emphasis on the prudent utilization of both financial and physical resources. Detailed planning

exercises are conducted to allocate funds based on identified needs, ensuring that resources are allocated efficiently and effectively. Careful oversight is maintained to ensure that funds are utilized for their intended purposes, aligning with sanctioned objectives and priorities.

Regarding physical resources, optimal utilization is ensured through collaborative efforts involving Heads of Departments, the Vice-Principal, and the Principal. Available facilities are allocated to different departments based on their respective needs and urgency, maximizing resource utilization and supporting the smooth functioning of academic and administrative activities.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://vicas.org/ResearchProjects.php

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

The IQAC of the college is dedicated to fostering Industry-Academia collaborations with both National and International Universities and organizations, a commitment evidenced by the signing of 65 functional MoUs during the assessment period. As a benchmark achievement, following the second cycle of accreditation, the IQAC introduced an exclusive Learning Management System (LMS) aimed at facilitating the teaching and learning process, particularly in light of challenges posed by the pandemic. Under this system, students are provided with individual login credentials, granting them access to course contents uploaded by faculty members around the clock.

The consistent efforts of the IQAC have led to notable improvements in various aspects, including the expansion of academic programs offered, recruitment of teaching faculty, number of Ph.Ds awarded, research publications, extension programs, impact assessment of extension programs, upgradation of research facilities, enhancement of faculty welfare measures, and overall student performance.

A centralized library, equipped with a comprehensive collection of books and journals has been established. The library operates on AutoLIB V21, ensuring seamless access to e-books and e-journals for students, thereby enhancing the overall academic experience and knowledge dissemination within the institution.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vicas.org/AQAR22-23/CVI/6.5.1/6.5.1B.pdf

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

1. **Feedback Mechanism:** The institution recognizes the pivotal role of student feedback in ensuring the quality of teaching and learning outcomes. As part of its quality assurance measures, the IQAC oversees the collection and analysis of feedback on the curriculum. The focus of this feedback is on assessing the quality of the teaching and learning process, with the ultimate objective of understanding the impact of the curriculum on the holistic development of students. To facilitate this process, feedback is collected online from students using the UGC-prescribed questionnaire format.
2. **Staff Self-Appraisal System:** The institution places great emphasis on maintaining high-quality educational outcomes, which is why it has implemented a robust staff self-appraisal system. Designed to promote the professional growth and development of faculty members in both academic and research domains, this system requires all faculty members to submit their self-appraisal reports annually. These reports cover various parameters such as teaching hours, the number of subjects taught, research papers/articles/books published, conferences attended, papers presented at conferences, involvement in designing new curricula, participation in extra-curricular/co-curricular activities, and any additional responsibilities undertaken within the institution. Additionally, faculty members are encouraged to highlight their contributions to extension activities aimed at benefiting society.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://vicas.org/Feedback.php

<p>6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)</p>	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Paste the web link of annual reports of the Institution	https://vicas.org/AnnualReport.php
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender Equity in Curriculum: Each department organizes events that reinforce the institution's unique vision and mission to provide education to empower rural women. Most of the programmes offer women centric courses in the curriculum. Gender Sensitization and awareness are created among the students through guest lectures, invited talks, debates, essay writing and many more. **Gender Equity Through Extension Activities:** Throughout the year, the Centre for Women's Empowerment and Gender Equality promote gender equity by hosting several gender sensitizing programs such as lectures, seminars, symposia, international and national conferences and workshops, all of which help to provide an intersectional approach

in raising awareness among students about the inequalities that both the gender face. The institution has gender sensitization committees such as Women Development Cell (WDC), Anti Ragging Committee, Students Grievance Redressal Committee and Internal Complaints Committee, which are constituted as per norms laid by the UGC and the parent university (Periyar University, Salem). Other Facilities Within the Campus: The college provides a total of 70 Buses with GPS Tracking Facility to ensure free transportation and safety for all the students and employees. A total of 84 CCTV cameras are installed in different blocks within the premises to ensure safety and security.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://vicas.org/AOAR22-23/CVII/7.1.1/7.1.1AAI.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Solid wastes are collected from hostel, office and college premises every day by housekeeping staff members and are segregated into biodegradable and non-biodegradable waste in separate garbage bins and are disposed of accordingly as per the guidelines. Dry wastes such as papers and plastics are segregated and are sent to recycling centers. Waste collection is done through twin bin system. The institution's liquid waste management system collects the sludge and sewage from various collection points and segregates the solid particles such as vegetable peels, adhering soil particles, and other dust separately. Water from the kitchen, washbasin, bathrooms of the hostel is sent to the Sewage

Treatment Plant for the recycling process. Further, the recycled water is used for gardens, landscaping, and vegetation keeping the campus green at all times. Biomedical wastes are appropriately collected in separate garbage bins as per the guidelines and are disposed of without any hazardous effects. An MoU is exclusively signed with Leela Traders, Chennai for the disposal of e-waste of the institution. The MoU clearly mentions that the E-Waste will be disposed of as per prevailing norms without harming the environment. The computers and the accessories are mostly purchased under buy back scheme.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

<p>7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:</p> <ol style="list-style-type: none"> 1. Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5.Beyond the campus environmental promotional activities 	<p>A. Any 4 or all of the above</p>
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File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

<p>7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance,</p>	<p>A. Any 4 or all of the above</p>
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reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The college organizes various cultural and traditional events throughout the academic year, fostering inclusivity, cultural appreciation, and student engagement.

Pongal and Aandal Thiru Kalyanam: The harvest festival, on the college campus, brings together students and also provides an opportunity to all the students to understand better about Tamil culture.

Christmas and Onam are celebrated to provide students with an inclusive environment.

Fresher's Day: Fresher's Day is conducted for first-year students to introduce them to the college and its campus facilities and also to encourage them to interact with the seniors and the teachers.

Sports Day: Sports is an integral part of our college activity and sports day is conducted every year to ensure mental and physical strength among students.

Annual Day: Annual Day is the most important event of our college which unites the students by taking leadership in organizing and also participating in different cultural activities.

Viveka Fest: It's a grand event of 10 days of cultural extravaganza. Many cultural events are conducted to exhibit their talents overall.

These events contribute to the holistic development of students, promoting cultural awareness, teamwork, leadership skills, and emotional bonding within the college community.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Constitution: National Constitution Day was celebrated to commemorate the adoption of the Indian Constitution. To reiterate the values enshrined in the Constitution, the students and the fraternity joined the Hon'ble Prime Minister in the reading of the Preamble to the Constitution at 11.00 am from their respective class sessions. **Human Rights:** Day is Celebrated to, mark the formulation of the Universal Declaration of Human Rights. The celebration is open to all the students of our college. **Social Responsibility:** A whopping amount of Rs.1, 90, 073 has been collected from Faculty members and students as donations to the Chief Minister's Disaster Relief Fund for flood victims in Kerala during the calendar year. **Vigilance Awareness Week:** Observe a Vigilance Awareness Week is observed by organizing activities to foster honesty and orient students against corruption. **Unity:** National Unity day is observed with a pledge to celebrate our glorious history of National Integration. **Swachh Bharat Abhiyan:** To promote the ideal of the Swachh Bharat Abhiyan, VICAS organizes Cleanliness Drives at various places such as Gandhi Ashram, Tiruchengodu, etc. **Yoga:** To keep the body, mind and soul perfect, every year, our institution organizes a special Yoga Camp for one week.

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	View File

7.1.10 - The institution has a prescribed code of conduct for students, teachers,

A. All of the above

administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

India is known for its cultural diversity and colorful festivals. Our Institution always Commemorates festivals of National Importance with its true fervor. Independence and Republic Days are celebrated by our students' volunteers with nearby government school children. National Festivals: Republic Day, National Handloom Day, World Environment Day, World Blood Donor Day, World Labour Day, World Thalassaemia Day, World Anti Tobacco Day, National Youth Day, Teachers Day, World Energy Conservation Day, World Consumer Day, International Tiger Day, World Ozone Day, National Youth Day, International Women's Day, World Tuberculosis Day, World Mental Health Day, World Suicide Prevention Day, World Consumer Day, International Left Hander's Day, National Voters Day, International Friendship Day, National Girl Child Day, International Non-Violence Day, Wildlife Day, Louis Pasteur Day, Children's Day, World Water Day, Nature day - some of the events of importance are celebrated every year in our campus. Birth/ Death anniversaries of the great Indian personalities: Dr. APJ. AbduLKalam's First Death Anniversary, Dr. Muthulakshmi Reddy Birthday, 150th Birthday Anniversary of Mahatma Gandhi, Swamy Vivekananda Birthday, Sarojini Naidu Birthday, C.V Raman Birthday,

Dr. B. R. Ambedkar Birthday, Ramanujan Birthday, Bharathiyar birthday, Periyar birthday, -some of the anniversaries celebrated in the college in order to remember their sacrifice to our nation.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Empowerment through skill development: The Practice:The departments on the basis of the feedback obtained from the stakeholders and based on opinion obtained from the experts, decide on the nature of the skill development courses to be offered. With the approval of the management, the course content is decided by the faculty members of the development and approved by BOS. Free Transportation unit with GPS Tracking facility to ensure safety:

The Practice:The provision of free transport to all students is one of the institution's practices to help the college attain its motto. Connectivity, the primary issue in rural areas, discourages women students and their parents from thinking twice before admitting into the institutions. Worried over the safety of the girl students, parents dissuade their wards not to opt for higher studies. The management has mightily addressed these twin issues by operating 70 buses to remote locations of rural areas not only in the Namakkal District and in neighboring districts at free of cost. The hostellers are also utilize the facility to reach their homes during vacations/festival holidays, reducing the anxiety of the parents. Similar arrangements help the students to return to their hostels after holidays/vacations.

File Description	Documents
Best practices in the Institutional website	https://vicas.org/BestPractice.php
Any other relevant information	https://vicas.org/AQAR22-23/CVII/7.2.1/BPI.pdf

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

TRANSFORMATION OF RURAL WOMEN STUDENTS

Since its establishment in 1995, the institution has flourished into a prominent group comprising 27 institutions, all dedicated to the empowerment of rural women through education. Recognized for its excellence in teaching, research, and extension activities, the college attained autonomous status in 2010. Currently, it offers 29 undergraduate programs, 17 postgraduate programs, and a Ph.D. program in 11 disciplines.

Many women enrolled at Vivekanandha College are first-generation literates, hailing from economically disadvantaged backgrounds and earning livelihoods through laborious work. To support these students, the institution provides various in-house and government scholarships. Before admission, students undergo a knowledge test called 'Vivekanandha Merit Scholarship Test' and meritorious students receive scholarships throughout their tenure at Vivekanandha College.

Addressing transportation challenges and ensuring student safety, the institution has implemented a free transportation system, a distinctive feature. A fleet of 70 heavy vehicles is deployed to transport students, ensuring pick-up and drop-off even at their doorsteps across seven districts. This initiative instills confidence in parents regarding the safety and accessibility of higher education for their daughters at Vivekanandha College.

Through these measures, the institution continues to transform the lives of rural women students, providing them with opportunities for education and empowerment.

File Description	Documents
Appropriate link in the institutional website	https://vicas.org/Distinctiveness.php
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The following are the plan of action for the next academic year, 2023-24

- To introduce a new programme, B.Sc Cyber Security and B.Sc Artificial Intelligence and Machine Learning.
- To introduce new trending and need based certificate courses to make the students employment ready.
- To apply and get grant from DST CURIE.
- To conduct Green Audit, Energy Audit, & Environmental Audits.
- To increase number of ICT enabled class rooms.
- To enrich research culture by applying for more number of research grants, to publish more research articles and books.
- To apply for patents for innovative ideas and novel products.
- To develop new MoUs with industries to facilitate Industry-Academia relationship.