



VIVEKANANDHA

COLLEGE OF ARTS AND SCIENCES FOR WOMEN

[Autonomous]

SPONSORED BY: ANGAMMAL EDUCATIONAL TRUST.

*An ISO 9001: 2015 Certified Institution, Affiliated to Periyar University,
Approved by AICTE and Re-Accredited with 'A+' Grade by NAAC
Recognized under section 2(f) and 12(B) of UGC Act, 1956.
Elayampalayam – 637 205. Tiruchengode, Namakkal Dt., Tamil Nadu.*



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VIVEKANANDHA SEED MONEY SCHEME 2022 [VSMS]

PROGRAM DESCRIPTION

Vivekanandha Seed Money Scheme (VSMS), sponsored by The Management, Vivekanandha College of Arts and Sciences for Women (Autonomous), Elayampalayam, Tiruchengode, will support and motivate different areas of research for principal investigator(s). Seed funding under this scheme is to be used to initiate/continue the research work of the faculty members. The objective of the scheme is to trigger the possibility to receive the financial support from external funding agencies in future. The applicant must clearly demonstrate that the proposed project represents a new research direction to generate external funding.

Research Project that is already supported by other sources will not be considered for funding. The project under VSMS will be considered as Minor Project and relevant API score will be credited.

The seed money allotment preference will be given to proposals that,

- ❖ Have a high potential of external funding
- ❖ Have notable scientific merit
- ❖ Provide a new direction for the PI
- ❖ Strengthen inter-disciplinary research partnerships

ELIGIBILITY CRITERIA

1. The applicant must be a full time faculty in our college.
2. Principal Investigator (PI) must have Ph.D. degree or must have submitted their Ph. D thesis.
3. To encourage research, the Assistant Professor without Ph.D. degree also apply as Co-PI under seed money scheme and the Co-PI associated with a project must be restricted to one. As they complete the Ph. D or thesis submission they can submit a separate proposal as PI under VSMS.
4. The age of the PI/Co-PI should not be more than 55 years.
5. At a time, one PI will be eligible for one project under VSMS but he/she may be associated with any number of projects under VSMS as Co-PI.
6. Time gap between two successive Seed Money Grants will be minimum of 1 year.



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If an application has been turned down by the Seed Grant approval committee, the PI is allowed to submit new proposal.

The VSMS will be discontinued in case where the PI will resign or absent for more than 120 days with sanctioned or unsanctioned leave. Prior leaving the Institute, PI has to deliver a formal presentation in the respective department before the research committee and PI need to submit utilization certificate as per format. No dues must be taken from research committee regarding the project under VSMS. In case where Co-PI is applicable, he/she can continue the project as PT with proper approval.

PROPOSAL SUBMISSION

The proposal submission will be open throughout the year. The project proposal should be submitted as per format attached herewith (**Annexure I**). The duration of VSMS will be one year only.

PROPOSAL REVIEW

Submitted proposal will be evaluated as per the format enclosed as **Annexure II**

PROJECT COMPLETION

1. PI must submit a proposal for external funding to the external agencies within the time period of project under VSMS.
2. PI will be responsible to submit three copies of project completion report (**Annexure III**) along with final Utilization Certificate (**Annexure IV**).

PROJECT EVALUATION

The date of proposal evaluation meeting will be notified by the office of the research committee.

BUDGETS

- Awards will be based on The Management approval and committee resolution
- PIs can purchase any equipment/software by clubbing their grants provided all the associated PIs mention the same in their proposed budgets.

Funding is available for

1. Minor equipment/software related with proposal.
2. Consumables (Like ICs, application boards, chemicals, testing charges, tools, etc.).
3. Travel support for the purpose of research work.



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4. Contingencies (books, annual membership fees in technical societies excluding subscription charges, etc).
5. Any other items subject to the prior approval of the Coordinator, R&D.

Grant funds cannot be used

1. To travel outside India.
2. To buy Laptop /Desktop


GRANT ADMINISTRATION

The Principal Investigator is responsible for the administration of granted funds. In particular, he/she must be certain that over-expenditures do not occur. Any procurement will be made as per the existing purchase policy of the Institute.

If the work requires more time over initial twelve-month period to complete, the Principal Investigator may request one three-month extension by sending a request to the Coordinator R&D at least one month prior to the end of the project.

Approval Committee:

The approval committee for the submitted proposal and the evaluation committee of the completed project will be notified by the Principal.


PRINCIPAL
VIVEKANANDHA COLLEGE OF ARTS AND
SCIENCES FOR WOMEN (Autonomous),
ELAYAMPALAYAM - 637 205
TIRUCHENGODE TK, NAMAKKAL DT
TAMILNADU



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ANNEXURE - I

FORMAT FOR PROPOSAL SUBMISSION

1. **Details of Principal Investigator** (Name, Designation, Highest Qualifications, Department, E-mail, Contact no, Date of Joining):
2. **Details of Co-Principal Investigator** (Name, Designation, Highest Qualifications, Department, E-mail, Contact no, Date of Joining):

Technical details

1. **Introduction: (Maximum 1 page)**
(Scientific rationale for doing this work should be elaborated)
2. **Review of status of Research and Development in the subject**
International Status: (Maximum 1 page)
(Researchers working in the area worldwide and their contributions must be properly highlighted with recent references and reviews. A correct and faithful description of the international research status must be given)

National Status: (Maximum 1 page)

Importance of the proposed project in the context of current status including scientific objective (Maximum 1 page)

(Highlight what is the new area or gap which will be solved in the project in relating to what is already known. This is a very important section to project the novelty content of the proposal)

3. **Progress/achievement so far, if any**
4. **Work Plan:**

- **Methodology: (Maximum of 2 pages)**

(It should contain all the details of how each of the objectives will be addressed. This section must be detailed and have clear plans, not vague and generalized statements. It should have several schemes, tables, figures, equations etc. in addition to text, explanation and justification of why the project research plan will work)

- **Time Schedule of activities giving milestones through BAR diagram.**
(Maximum 1/2 page)

Expected outcome within the time period of VSMS

5. Suggested Plan of action stating the name of funding agency where the project will be communicated for financial support within the time period of project.
6. Bibliography:
7. List of Projects submitted/implemented by the Investigators (Separate for PI and Co-PI)



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Details of Projects submitted to various funding agencies:

Sl. No.	Title	Cost in lakhs	Month of submission	Role as PI/ Co-PI	Agency	Status

Details of Projects under implementation

Sl. No.	Title	Cost in lakhs	Duration	Role as PI/ Co-PI	Agency

Details of Projects completed during the last 5 years

Sl. No.	Title	Cost in lakhs	Duration	Role as PI/ Co-PI	Agency

8. List of publications published by the Investigators, if any:

9. Budget*

Sl. No.	Head	Amount in INR
1	Minor Equipment/software (Generic Name with minimum required accessories, make & model & cost in Indian Rupees)(Mention other PI(s) name, Department with whom joint purchase is proposed)	
2	Consumables (Like ICs, application boards, chemicals, testing charges, tools, etc.)	
3	Travel support for the purpose of research work.	
4	Contingency	
5	Others	
	Total	

* In case of any joint proposal for purchasing a same equipment, each of the associated PIs is also required to give separate budget (without any clubbing) to avoid any ambiguity, if all the associated projects are not awarded by committee.

10. Name of at least two subject experts from the Institute and one from the outside Institute with their contact details:



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CERTIFICATE FROM THE INVESTIGATOR

Project Title:

It is certified that

1. I do hereby agree to submit a complete proposal for financial support to the external funding agency within the time period of VSMS.
2. I undertake that spare time on equipment procured in the project will be made available to other users.
3. I agree to submit a certificate from Institutional Biosafety Committee, if the project involves the utilization of genetically engineered organisms. I also declare that while conducting experiments, the Biosafety Guidelines of Department of Biotechnology, Department of Health Research, GOI would be followed.
4. I agree to submit ethical clearance certificate from the concerned ethical committee, if the project involves field trails/experiments/exchange of specimens, human & animal materials etc.
5. I agree to abide by the terms and conditions of VSMS, Vivekanandha College of Arts and Sciences for Women (Autonomous), Elayampalayam, Tiruchengode.

Name and signature of Principal Investigator

Name and signature of Co-Principal Investigator

Date:

Place:

Forwarded by Head of the Department

Signature of the Head



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ANNEXURE - II

PROJECT EVALUATION FORMAT

Recommendation Sheet

Name of the Investigator	
Name of the Co-Investigator	
Name of the Department	
Title of project	
Recommendation of the evaluation committee (Recommended/Revision/Not Recommended)	
Financial allocation recommended	

Sl. No.	Head	Amount in INR
1	Minor Equipment/software (Generic Name with minimum required accessories, make & model & cost in Indian Rupees)	
2	Consumables (Like ICs, application boards, chemicals, testing charges, tools etc.)	
3	Travel support for the purpose of research work.	
4	Contingency	
5	Others	
	Total	

Name and Signature of the evaluation committee members with date



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ANNEXURE III

PROJECT COMPLETION REPORT

1	VSMS Reference No	
2	Title of research project	
3	Name of the Principal Investigator	
4	Name of the Co-Investigator	
5	Name the Department	
6	Effective date of starting of the project	
7	Grant approved and expenditure incurred during the period of the report	
7.1	Total amount approved	Rs.
7.2	Total expenditure	Rs.
8	Report of the work done: (Please attach a separate sheet) i. Brief objective of the project: ii. Work done so far and results achieved and publications, if any, resulting from the work (Give details of the papers and names of the journals in which it has been published or accepted for publication or communicated) iii. Has the progress been according to original plan of work and towards achieving the objective if not, state reasons iv. Has the project been submitted for external funding, if so give details including status and if not, state reasons	
9	Please indicate the difficulties, if any, experienced in implementing the project during VSMS.	

Signature of the Principal Investigator

Signature of the Co-Principal Investigator

Signature of the Head



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ANNEXURE IV
UTILIZATION CERTIFICATE

Certified that the grant of Rs.....
(Rupees

..... only) received from the
Vivekanandha College of Arts and Sciences for Women (Autonomous), Elayampalayam,
Tiruchengode under the Vivekanandha Seed Money Scheme entitled ____

vide VSMS letter No..... dated has been fully
utilized for the purpose for which it was sanctioned and in accordance with the terms and
conditions laid down by the Vivekanandha College of Arts and Sciences for Women
(Autonomous), Elayampalayam, Tiruchengode.

Signature of the Principal Investigator
Investigator

Signature of the Co-Principal

Signature of Concerned Officer from A/C section,
Vivekanandha College of Arts and Sciences for Women (Autonomous),
Elayampalayam, Tiruchengode.